

GEGS Digital Leadership Group

Personal Statement and Occupational Profile

Name: Ruth Hurley

Organisation: Ballymun Job Centre Co-op Society Ltd.



## Personal Statement

Through joining the Good e-Guidance Digital Leadership group, I have gained the opportunity to explore the role of digital technology in employment agencies and upskill my own digital capabilities. By working with my colleagues and the partners of this project, I have gained a better understanding of how digital technologies operate in this field and the benefit of digital case-study based learning of good guidance practices.

As an administrative and E.U. projects assistant, I can use these insights in assisting my IAG practitioner colleagues in meeting the needs of their clients in an efficient manner and collaborate with my colleagues to use digital technologies to benefit the services provided by the Ballymun Job Centre.

## Occupational Profile

I am currently employed as an Administrative and E.U. Projects Support Officer in the Ballymun Job Centre, and I am a master's Graduate in Philosophy and Public Affairs. Previous to this role, I worked in the hospitality sector with four years' experience. I am volunteering as an adult scouter within the Scouting Ireland Organisation, and I will use the skills I have gained as part of GEGS in my approach to guiding young people through digital mediums.

It is evident upon completion of digital skills accelerator's Online Self-assessment Tool, that the key areas I should improve in my digital competencies are problem-solving and safety. Challenges in problem-solving will be overcome by more training in the use of digital tools to have more avenues to avail of when I encounter issues and allow more creativity in my digital response. The completion of more training on safe digital engagement will be key to overcome this challenge. Participation in the comprehensive cyber security training offered in the BJC will be one way to enhance my knowledge on cyber security.

